

~~CONFIDENTIAL~~

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Director of Personnel

Chief, Management Staff

Change in T/O and ceiling,
Office of Communications.

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Ref: Memorandum for Director of Personnel from Chief, Management Staff, dated 28 March 1958, subject as above.

1. Reference memorandum requested the transfer of twelve (12)

positions and ceiling from the

T/O to the Management Staff T/O.

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2. Two (2) courier positions (GR-0302.05-05, position no. V-1511) were inadvertently left off the original request. Transfer of these two positions was approved orally by the Chief, Management Staff and concurred in by the Director of Communications. The transfer of the 14 T/O positions and incumbents has been accomplished. (See form no. 261 control no. 551, dated 10 April 1958).

3. This memorandum confirms the oral approval of the deletion of the two courier ceiling positions from the Office of Communications and the addition of two ceiling positions to the Management Staff in addition to the 12 previously approved.

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Distribution:

- Orig & 1 - Office of Personnel
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- 3/4 - Acting Deputy Director (Support)

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